

AGHALEE VILLAGE HALL

FIRE SAFETY POLICY

It is the policy of Aghalee Village Hall to protect all persons including employees, customers, contractors and members of the public from potential injury and damage to their health which might arise from work activities.

The committee will provide and maintain safe working conditions, equipment and systems of work for all employees, and to provide such information, training and supervision as they need for this purpose.

The committee will give a high level of commitment to health and safety and will comply with all statutory requirements.

As such the following will be provided;

- A suitable and sufficient fire risk assessment will be prepared, regularly reviewed, and its significant findings acted upon.
- A suitable and sufficient fire emergency plan will be prepared, regularly reviewed, and practised by the regular person carrying out fire drills.
- All staff will be trained to satisfactorily carry out the fire emergency plan, regular fire drills and any other necessary actions to comply with the FSO.
- Employees including volunteers will be provided with comprehensible and relevant information regarding the risks identified from the risk assessment and any other notification of risk by other employees or volunteers, the preventative and protective measures, the fire emergency plan, and the identities of persons nominated to carry out the duties of the responsible person.
- The employer of any other employees, or any other person working on the premises, will be provided with the same information as the responsible person's employees or volunteers
- All necessary systems required as part of the general fire precautions (or other general systems or appliances required to be satisfactorily maintained to prevent the likelihood of fire) will be tested and maintained in accordance with the relevant code of practice.
- Full records of these measures will be kept and made available for audit by the Fire & Rescue Service as required.