

CONFLICT OF INTEREST POLICY

It is important that all decisions of the Management Committee and any of its sub committees are seen to be taken in the interests of AGHALEE VILLAGE HALL and not to further the interests of individual members.

Employees and volunteers will record on a register any personal interest they believe could come into conflict with their responsibilities as employees or volunteers of AGHALEE VILLAGE HALL. This will include business or financial interests, employment, membership of any organisation, which may become involved or affected by the process. The declaration of interests records shall be kept by AGHALEE VILLAGE HALL MANAGEMENT COMMITTEE at 6 Lurgan Road, Aghalee, Craigavon, BT67 0DD.

In addition, if an AGHALEE VILLAGE HALL employee or volunteer (or his/her spouse/partner or any other member of their household) has any interest in such matter under discussion, then that person shall disclose the fact. Any person declaring such an interest will withdraw from the meeting whilst any voting on the relevant matter takes place. They may however contribute to the discussion and answer questions prior to leaving the meeting.

Employees and volunteers will not have to declare an interest in a matter where it results in a strategic benefit to a neighbourhood or constituency of interest e.g. for Older People, which could indirectly benefit them as being an older person.

Employees and volunteers should consider whether the general public, given the facts of a situation, would reasonably think that the interest might influence the employee or volunteer.

Definitions

Pecuniary Interest: When the matter under consideration might cause a financial advantage or disadvantage to the employee or volunteer or to the employee's or volunteer's spouse/partner or immediate family.

Non Pecuniary Interest: When the matter under consideration might cause a financial advantage or disadvantage to an organisation of which an employee or volunteer is associated.

AGHALEE VILLAGE HALL

EMPLOYEES AND VOLUNTEERS DECLARATION OF INTEREST FORM

In representing the wider interests of the AGHALEE VILLAGE HALL voluntary sector I declare the following pecuniary and non pecuniary interests.

NAME.....

Pecuniary Interest: When the matter under consideration might cause a financial advantage or disadvantage to the employee or the employee's or volunteer's spouse/partner or immediate family.

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Non Pecuniary Interest: When the matter under consideration might cause a financial advantage or disadvantage to an organisation of which an employee or volunteer is associated.

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